



Consumer Business Group

Stationery & Office Supplies Division

Product Information Sheet

Post-it® Notes



General Description

The easy choice for your everyday communication needs.

Take down all your messages with the classic Post-it® Notes and stick them around. They are 100%PEFC certified products made of high grade 100% PEFC paper, coated on the back side with 3M's unique repositionable adhesive. Available in a large variety of sizes, they are designed to stick wherever desired and easily lift cleanly off of most surfaces.



Size Reference	Description
38mm x51mm	> Proposed in Canary Yellow and various other colors, ranging from pastel to bright. > Regular pads made with 100 sheets > Coming in various pack sizes, ranging from pack of 1 pad to pack of 24 pads
51mm x76mm	
76mm x102mm	
76mm x76mm	
127mm x76mm	
101mm x 101mm	
102mm x 152mm	

Product Characteristic	Typical Value*
Backing	Paper
Adhesive	Acrylic repositionable
Color	Various – refer to most recent catalogs
Note Format	Notes (flat pads) and Z-Notes (pop-up pads)
Size	Assorted – Refer to most recent catalogs
Recyclable	Yes

*These are average values. 3M does not guarantee every product will have these specific test values. Actual values may vary and may be greater than or less than the averages listed.

Key Features

- Self stick notes
- Notes are removable and repositionable
- Notes are Recyclable

Feature (has)	Advantage (which means)	Benefit (so that)
Multi-pack format	Ability to share pads within an office	Saves money. Increases collaboration among coworkers.
Assortment of colors	> Pleasing colors in the office > Specific points / messages can be highlighted	> Pleasing colors in the office > Specific points / messages can be highlighted
Numerous size options	Correct size to meet user's needs.	Increases productivity
	Saves paper - use only the size/amount of paper needed to effectively communicate or capture info	Responsible consumption
Repositionable Adhesive	Convenient. Easy to make copies of document without removing staples. Allows you to make comments without damaging the original.	Saves time
	Notes do not hide/cover-up important information	Increases productivity
	Removable, reusable	Easy to use
Only for notes with printed lines or squares	Can be applied to a variety of surfaces without damaging them	Reduces worry
	Allow for well-spaced, neat writing	Improve communication with a well written note.
ENVIRONMENTAL CHARACTERISTICS		
Using papers made from 100% PEFC certified pulp sources	This selection helps contribute to the protection of the environment, namely does not impact the old growth forest by using well managed planted woods	Post-it® Notes fulfil customers' environmental expectations by our long history of continuous environmental improvements to minimize the impact of our manufacturing processes and products on the global environment
Post-It® Notes manufactured in an ISO14001 certified factory with on-going pollution prevention actions and programs	In-process and ultimate paper wastes collected and managed through dedicated waste stream recycling	Manufacturing paper waste shipped to a waste paper collecting company for further recycling
	3M has a strong environmental management system in place according to ISO 14001 standards and regularly checked by notified body since 1996	Pollution risk occurrences minimized at all stages of the manufacturing process as required by ISO14001 principles and practices.
Post-It® Notes can be recycled	Notes can be treated like any other office waste paper (please refer to your local waste management and sorting instructions.)	Notes can be disposed in paper office waste bins, therefore go through the normal paper recycling waste stream

Applications

Post-it® products are designed for indoor use. Post-it® products can be used in cold conditions to sub-zero temperatures, if applied at room temperature. They can be used in conditions as high as 48°C, but may fail in high shear applications at elevated temperatures. Caution: Cleaning and conditioning products may affect adhesion
Colors may bleed when wet Test before using

Certifications

Post-it® Notes are PEFC Certified

3M PEFC Chain of Custody certification number for EMEA is **100% PEFC CH18/0914**, whilst the logo license number used on-pack is **PEFC-15-31-0134**

(previously 10-31-1996 for finished goods manufactured or converted in Europe / 29-31-22 for finished goods coming from our USA factory)



Shelf life

The minimum shelf life of Post-it® Notes sold by 3M Office Supplies Division is two years from the date of manufacture.

To guarantee Shelf life, it is recommended that all Post-it® Notes be stored at optimum conditions (40-60% relative humidity and 15°C-26°C) when warehoused or on retail shelves.

MADE IN Information

Due to weight of paper in the product, all Post-it® Notes carry the mention “Made in USA with globally sourced materials”, even when converted in Europe.

Information for Circular Economy

Post-it® Notes are Recyclable.

In any case, please refer to your local waste management and sorting instructions.

Post-it, 3M, Canary Yellow, Scotch, Magic and the Plaid Design are trademarks of 3M Company.

All express or implied product claims are substantiated and approved for Europe use only. If you intend to use any of the product features listed in any copy accompanying the product for any geographic location outside of Europe, please consult with your local legal counsel.

IMPORTANT NOTICE: All statements, technical information and recommendations contained herein are based on tests 3M believes to be reliable. However, many factors beyond the control of 3M can affect the use and performance of 3M products in a particular application, including materials to be finished with the 3M product, the preparation of those materials, and the conditions under which the product is used. Since these factors are uniquely within the user's knowledge and control, it is essential that the user evaluate the 3M product to determine whether the product is fit for the particular application. Always read and follow instructions for use and wear appropriate protection for eyes, face, hands, and body.